



## Fourth meeting of the IATI Governing Board

Wednesday 21 September, 2016

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### Attendees:

**(Governing Board)** Sarah Johns (Bond); Stephen Potter (Canada, Chair of the IATI Board) Yohanna Loucheur (Canada); Rupert Simons (Publish What You Fund); John Adams (DfID, TAG Chair);

**(IATI Secretariat)** Carolyn Culey (Development Initiatives); Annelise Parr, Kristina M. Leuchowius (UNDP), Katrin Lichtenberg, Argjira Belegu-Shuku (UNOPS)

**Minutes of the July 19<sup>th</sup> Board meeting-** Will be accepted as of tomorrow morning and published on the IATI website.

**Action:** Comments to be shared **before COB today.**

### 1. Information and Updates:

**Communications-** DI has prepared communication and analytics reports covering the two previous periods. Reports are shared on yammer.

**Action:** Secretariat to continue to track social media updates and share them with the Board to help improve future communications strategy.

**Financial status** - IATI currently only has a carried-over amount from Year 3 of the Hewlett voluntary contribution (\$200,000 for each of 2016/17 and 2017/18. Urgently need members to pay the membership fees.

**Action:** Secretariat will develop a new financial reporting format which clearly presents quarterly information on cash flow management, shortfalls (what has been received so far and what is needed for the upcoming quarter).

**Action:** Chair will send out a message to the Members asking them to pay the membership fees and convey the urgency. Annelise will draft the message.

**TAG preparations-** preparations for organization and logistics are ongoing with an announcement to be made to members over the coming weeks. The date for the three day meeting is likely to be between HLM2 in Nairobi and OGP in Paris, in a regional hub in Africa offering direct access to both.

**Action:** TAG Chair will follow-up on the voluntary contribution expected from a donor and anticipates that the enabling agreement will be signed this or next week.

**Action:** UNOPS are looking into alternative venues, decision hopefully to be made by the end of next week. Post on yammer when ready for the Board to sign off.

### 2. Financial/operational-

The membership proposal suggests a three tier arrangement for UN agencies depending on size which include a stepped approach to help ensure that the UN agencies to meet their full commitments of USD 85,000. "Scenarios for membership fees in year 4 and 5" shared on yammer. The decision was made in the MA for the increase at the flat rate for the provider constituency but for UN entities to develop a comprehensive proposal for their membership fees. The Board is keen that the UN proposal remain within the framework agreed by the MA and to avoid re-opening the discussion around the level of fees within the constituency at this stage, though the question may come up in a future MA, depending on the results of the Long-Term Institutional and Sustainable Financial Arrangements consultancy.

**Action:** Chair to send out a message to the constituency informing them of the proposal from the UN, clarifying that it will only refer to UN agencies.

**Action:** UNDP will revise the proposal: add language that specify only UN; on the basis of feedback from UNESCO, it will be provisionally removed from the calculation, and new agencies (WHO and potentially IOM) will be added.

**3. Endorsement of the updated SOP-** revised sections (2,3,4) have been consulted with members.

**Action:** Chair will communicate to the other Board members regarding the SOPs and the membership fees, then should be able to approve and post on the IATI website.

**Action:** Secretariat will revise the footnote to correct the formal name of UNDG member group consulted.

**4. Consultancy on long-term institutional arrangements-** Rupert will be a focal point, though it would be important for a partner country representative to also participate, (Bangladesh?)

**Action:** Secretariat to review cashflow to see how early the consultancy can be financed. Circulate once approved.

**Action:** The ToR will be revised to include clear language on membership (Canada has input), and the Chair will discuss with Bangladesh and Madagascar to identify a potential partner country representative (need not be a Board member).

**5. Vision/mission/strategic direction-**

**Alignment of work plan-** Vision/Mission is currently being harmonised with the work plan and the strategic direction. Board will review and discuss at its next meeting. Not any activity costs foreseen.

**Development of Theory of Change, Definitions of “resources” and “quality”-**

Work ongoing led by the Secretariat, no additional activity costs foreseen.

**Action:** Annelise will post draft documents on Yammer for Board to input.

**6. Outreach:**

**HLM2 - side event and marketplace applications:**

**Action:** Board /TAG members provide suggestions on how to make the side event more engaging/creative and potential additional speakers. Deadline: **COB tomorrow.**

**Action:** UNDP to revise page two and highlight use (inputs of Board members via Yammer. Deadline to submit applications is Friday 23<sup>rd</sup> September – UNDP will make the submission.

**Global Monitoring Report –**

**Action:** UNDP check with the Joint Support Team regarding process, timeframe and when a draft can be shared. Board members stand ready to provide support if the draft includes language that is inaccurate or misleading in relation to IATI.

**HLM Outcome document language –** Although no updated draft is yet available, it appears that language requiring validation of IATI prior to use is still included. It will be important to continue to engage throughout the drafting process.

**Action:** Annelise to follow up with the drafting team regarding when we might be able to see the new draft. (Update as of Thursday 22<sup>nd</sup>: The drafting team has not yet determined a date for release of the draft and is currently investigating a possible forum for its release (eg OFID conference, Seoul annual forum, ODI meeting). I will update via Yammer once a date is known.

**Action:** All provide feedback once the draft has been received. Bangladesh and Madagascar discuss with other partner countries.

**7. Any Other Business** – A workshop on TOSSD is being organized in London by ODI next week. DI representative will attend.

**8. Adjournment –**

**Action:** Chair will conclude the decision points and share them with Bangladesh and Madagascar for their approval.

**Action:** Board members are requested to identify alternatives if cannot attend Board meetings

**Action:** Annelise will send out an invite for the next Board meeting.

The next meeting was confirmed for 9 November, 2016.