



Cover sheet - Year 6 Budget revision - request for Board approval 13 February 2019

The purpose of this document is to seek approval from the Governing Board for a revision of the IATI Year 6 (September 2018 - December 2019) budget.

Fund availability for Y6 implementation period

Estimated funds available for the implementation of the Y6 workplan and budget are expected to be \$5,213,656, as follows:

- \$2,789,605, consisting of Y6 income from memberships (\$2,644,430) and voluntary contributions (\$145,175);
- \$2,424,051, consisting of cash carry-over from previous years including the interest earned in the trust fund for the period 2013-2017.

Proposed budget for Y6

- The budget approved by members for Year 6 amounts to \$2,897,795. Commitments carried over from Year 5 add a further \$591,099, bringing the total approved Year 6 budget to \$3,488,894.
- The proposed budget for Year 6 adds \$719,432. With commitments carried over, this brings the total Y6 budget to \$4,208,326, representing an increase of 25% on the approved budget, during an implementation period of 16 months or five quarters.
- One-off or non-recurring expenses in Year 6 amount to \$1,036,765 (See Annex for details).

Budget revision

Income		
Income from memberships	\$2,644,430	
Income from voluntary contributions	\$145,175	
Income and interest carried over 2013-17	\$2,424,051	
	\$5,213,656	
Outgoing		
Commitments carried over from 2017		\$591,099
Approved budget Year 6		\$2,897,795
Budget revision		\$719,432
		\$4,208,326
Estimated position at end of Year 6	\$1,005,330	

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The budget increase results from the following three key factors:

1. The addition of a 'fifth quarter' extending the duration of IATI's Financial Year 6 to 16 months to align it with calendar years starting from January 2020;
2. Adjustments as a result of recommendations agreed by the Board following the IATI technical audit;
3. Adjustments to implement changes proposed by the Working Group on Institutional Arrangements and accepted at the 2018 MA.

High level overview of key revisions

Strategic element 1: Promoting Data Use

Approved Y6 budget \$623,101	Revised budget \$598,872	Adjustment: \$ -24,229
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Key adjustments - Data Use:

- Data use and outreach support at UNDP changes from consultancy to staff (\$-32,349);
- Procurement of the datastore by UNOPS in place of DI.

Strategic element 2: Improving data quality, breadth and depth

Approved Y6 budget \$476,236	Revised budget \$430,843	Adjustment \$ -45,393
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Key adjustments - Data Quality:

- Staff adjustments at DI (part of overall adjustment together with Strategic element 3)(\$ - 67,345);
- Contracts with Open Data Services for org-id (\$2,003);
- Procurement of a new validator service undertaken by UNOPS instead of DI (\$19,949).

Strategic element 3: Maintaining and strengthening the IATI Standard

Approved Y6 budget \$637,341	Revised budget \$872,449	Adjustment \$ 235,108
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Key adjustments - IATI Standard:

- Staffing adjustments (\$165,631) as follows:
 - Streamlined management of technical functions by a new full-time Technical Lead at DI, replacing both the IATI Project Lead position and the IATI Technical Lead position included in the original Y6 budget (budget neutral);
 - Recruitment of an additional Business Analyst from January;
 - Addition of a third developer post at senior rather than junior level.
- Addition of a Product Development Fund, included in the budget revision with a reservation of \$50,000, and subject to quarterly reviews with Board focal points.
- Additional travel costs attending TAG 2018 (\$19,477)

Strategic element 4: Communications and Outreach

Approved Y6 budget \$479,890	Revised budget \$ 524,504	Adjustment \$ 44,614
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Key adjustments - Comms and Outreach:

- Additional surge capacity at UNDP (\$37,614);
- Travel between DI and UNDP for joint programming until communications activities are consolidated at UNDP (\$7,000).

Strategic element 5: Institutional arrangements

Approved Y6 budget \$563,342	Revised budget \$ 767,434	Adjustment \$ 204,092
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Key adjustments - Institutional arrangements:

- Addition of a full-time staff position at UNDP from Q3, working on Outreach and Communications (\$173,092);
- Additional travel both for face to face Board (one more per year in addition to the MA) and Secretariat coordination meetings (one more per year) (\$31,000).

Strategic element 6: Transition activities

Approved Y6 budget \$0	Revised budget \$ 243,943	Adjustment \$ 243,943
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Key adjustments - Transition:

- Up to four country case studies as part of the Strategic Planning process (\$20,000);
- Face to face focus group/workshops, as above (\$100,000);
- Full time Project Specialist at UNDP to support general secretariat work, Q3 (123,943).

Management fees

Approved Y6 budget \$117,885	Revised budget \$ 179,182	Adjustment \$ 61,297
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ANNEX

Non-recurring Y6 activities

During Y6 the following budget **activities amounting to \$1,036,765 are considered to be one-off (non-recurring) costs:**

- 1A - New data store built to meet data use needs: \$136,727
- 1B - Data use strategy implementation ongoing: \$250,000
- 2B - Improved data quality by existing publishers: \$40,000
- 2D - Self-service guidance and validation tools available for publishers: \$50,000
- 3A - Key systems, tools and infrastructure are stable and continuously improved: \$50,000
- 3B - The Standard is aligned with IATI's overall strategic direction: \$30,101
- 3C - Annual TAG meetings: \$210,676
- 4B - Engagement: \$35,200
- 4C - Communications: \$7,000
- 4D - Website: \$38,000
- 6A - Transition and Strategic Planning: \$120,000
- Management fee: \$69,061

Year 7 projections

Income in Y7 (January - December 2020) is anticipated at \$2,609,400, based on the assumption that all those organisations that have paid in Y6 will do so again, and that the contribution levels remain the same.

Based on the current revised budget of \$4,208,326, taking out the non-recurring budget of Y6 (USD 1,036,765) and the additional quarter in Y6 (\$1,016,743), the anticipated Y7 budget would come to approximately \$2,154,818, resulting in a **projected surplus income of \$454,582**.